

We Care Services for Children invites applications for:

## DIRECTOR OF MENTAL HEALTH

Open Until Filled



### WE CARE'S MISSION:

Through targeted, compassionate, and effective early intervention services, We Care helps young children and their families reach their full potential, regardless of their abilities or circumstances.

### WE CARE'S BACKGROUND:

We Care Services for Children was founded 60 years ago in Contra Costa County by parents of young children with developmental and cognitive disabilities. Over time and in response to community need, we added mental health programs for children with social, emotional, and behavioral issues, and a preschool for typically developing children from low-income families that includes at-risk children with a history of preschool expulsions.

Today, we address the unique mental health, developmental, and educational needs of disadvantaged children up to age 5 through an array of effective, research-based therapies. Embedded in our programs are developmentally, linguistically, and culturally appropriate activities to provide each child with the best possible start to his or her life. Through targeted, compassionate, and effective early intervention services, We Care helps the most vulnerable children in our community reach their full potential, regardless of their abilities or circumstances.

### POSITION OVERVIEW:

This important role oversees all functions of We Care's Mental Health programs including Therapy, Mental Health Consultation, Wraparound, and School-based Inclusion. The Director is responsible for the quality of care, effectiveness, and efficiency of these services and determines operating policies and practices, develops and maintains contractual relationships, and selects and supervises staff.

### MINIMUM QUALIFICATIONS:

- California licensure as an LCSW, MFT, or Psychologist;
- Experience managing a mental health program - preferably serving young children;
- Demonstrated supervisory, motivational, organizational and problem-solving skills;
- Strong commitment to teamwork and the tenets of Reflective Supervision;
- Excellent verbal and written communication skills demonstrated by the ability to communicate effectively and relate congenially with stakeholders, parents, children, clinic staff and providers, and community referral representatives;
- Proven understanding of standards and practices governing patient/client confidentiality, demonstrated ability to preserve client confidentiality;
- Thorough knowledge of and willingness to adhere to mandated reporting requirements as stated by law, working knowledge of generally accepted QA standards and procedures;
- Demonstrated ability to communicate and to coordinate effectively with different components of the mental health system;
- Intermediate to advanced computer skills (Word, Excel);
- Conscientious self-starter with a track record of hard work, self-motivation, productivity, efficiency, follow-through, and the ability to juggle multiple projects with ease;
- Enthusiastic interest in supporting the mission of We Care Services for Children.
- Pass physical exam and health screen with TB test;
- Fingerprint clearance and background check;
- Maintain current certification in First Aid and CPR.

### WE CARE OFFERS:

- **100% paid employee medical benefit plan options;**
- Competitive salary based on education and experience;
- Generous incentive plan with monthly bonus based on meeting productivity goals;
- Comprehensive benefits package including health, life and dental insurance;
- 403-B plan;
- Paid Vacation and sick time;
- Paid Holidays;
- Reimbursement for approved professional trainings that relate to job duties;
- Opportunities for professional development in areas of passion and in topics related to diversity, equity and inclusion;
- Supportive team environment with emphasis on self-care, reflective supervision, individual and group support for clinical work;
- The opportunity to make a real difference in the lives of young children and their families.

### HOW TO APPLY:

Submit a cover letter and resume by email to [dneely@wecarechildren.org](mailto:dneely@wecarechildren.org) . Please list the job title you are applying for in the subject of the email.

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## **DIRECTOR OF MENTAL HEALTH**

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### **JOB RESPONSIBILITIES (including but not limited to):**

- Providing administrative and clinical oversight of mental health services across multiple service areas and programs. This includes developing protocols, policies, and procedures applicable to all behavioral/mental health staff and programs;
- Overseeing the design and implementation of staff training and development;
- Providing leadership through a thorough understanding of both clinic and home-based models of early childhood mental health service provision;
- Helping develop an agency-wide strategy as part of the executive team;
- Ensuring adherence to legal and ethical standards as they relate to treating young children and monitoring changes in these areas;
- Overseeing all internal Quality Assurance functions and ensuring compliance with all Medi-Cal EPSDT requirements;
- Overseeing new and existing grants;
- Analyzing data relevant to productivity and outcomes, and working with staff and administration to modify operations as needed;
- Attending, participating in, and reporting at various internal and off-site meetings;
- Providing reports as needed to the Executive Director, funders, and agency Board;
- Representing We Care's Mental Health Services in the community;
- Liaison between County and agency;
- Provide data and reporting to County.

**WE CARE SERVICES FOR CHILDREN**  
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[www.wecarechildren.org](http://www.wecarechildren.org)